

# NOW HIRING

## HVAC TECHNICIAN/PROPERTY MAINTENANCE WORKER

### JOB DESCRIPTION

The Club at Bella Collina, an exclusive private club known for exceptional service and immaculate facilities, is seeking a skilled and dependable Commercial HVAC Technician & Property Maintenance Worker. This dual-role position is responsible for the installation, repair, and ongoing maintenance of commercial HVAC systems, as well as supporting the general upkeep of the club's buildings and grounds. The ideal candidate is detail-oriented, service-driven, and committed to maintaining the highest standards of luxury and comfort for our members and guests.

### KEY RESPONSIBILITIES

#### HVAC Duties:

- Install, inspect, maintain, and repair commercial HVAC systems including chillers, boilers, rooftop units, split systems, exhaust fans, and controls.
- Conduct regular preventative maintenance and maintain logs for all HVAC equipment.
- Troubleshoot and resolve HVAC system malfunctions efficiently and effectively.
- Monitor energy use and performance to ensure systems are running at peak efficiency.

#### Property Maintenance Duties:

- Assist with general building maintenance, including minor plumbing, electrical, carpentry, and painting tasks.
- Respond to maintenance work orders in a timely and professional manner.
- Ensure the cleanliness and safety of mechanical rooms, maintenance shops, and utility spaces.
- Collaborate with the facilities team on seasonal preparation and special event setups.
- Conduct routine inspections of club facilities to identify repair needs.

### QUALIFICATIONS

- 5+ years of experience in commercial HVAC installation and service (hospitality or club environment preferred).
- EPA Universal Certification required.
- HVAC trade school or apprenticeship completion preferred.
- Working knowledge of commercial building systems (plumbing, electrical, mechanical).
- Strong troubleshooting and diagnostic skills.
- Ability to read and interpret blueprints, schematics, and technical manuals.
- Valid driver's license and clean driving record.

## **ADDITIONAL SKILLS:**

- Professional demeanor with excellent communication and customer service skills.
- Self-motivated and reliable; able to work independently and as part of a team.
- Flexibility to respond to after-hours emergencies or perform weekend/holiday duties as needed.
- Ability to lift 50+ lbs, work in varying weather conditions, and operate hand/power tools.

## **JOB TYPE**

Full-time

## **PAY**

\$30-\$35/Hour based on experience and qualifications.

## **APPLY**

Upload your resume through the Bella Collina Website or email to Ana Jaramillo at [ajaramillo@bellacollina.com](mailto:ajaramillo@bellacollina.com)